



Digitally submit to [permits@annettatx.gov](mailto:permits@annettatx.gov).

## Residential Single Permit Application Checklist

**DO NOT SUBMIT UNTIL ALL REQUIRED ITEMS ARE CHECKED.**

Must have HOA approvals before submittal, if required.

**Project Address** (Correct address must be on all documents.) \_\_\_\_\_

**Main Application Required:**  Valuation  Energy Provider

Homeowner Email Address:  Phone number

Contractor Office Email  Phone Number

### Contractor Registries:

#### COI single page only.

Master Electrical Contractor Registry Form  COI Insurance  DL  Licenses

Master Plumbing Contractor Registry Form  COI Insurance  DL  Licenses

Master Mechanical Contractor Registry Form  COI Insurance  DL  Licenses

Contractor/Builder Contractor Registry Form  COI Insurance  DL  License

Propane Installer's Railroad Commission License  COI Insurance  DL

**Outdoor Lighting Plans & signed form** (If required)

**Propane** (LPG for inside home or new vessels)  Provide plan (using legal survey) that indicates location of the vessel in relation to all structures on the property. Must meet Fire Code requirements. Vessels must be located behind the home or concealed by a fence.

I HAVE REVIEWED ZONING ORDINANCE 215 A AND AMMENDMENTS, BUILDING CODE ORDINANCE 168, AND ENGINEERING DESIGN MANUAL REQUIREMENTS FOR MY PROJECT.

**Signature of Submitter:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*Depending on the type of project additional information may be required.

7/2024



Phone: (817) 441-5770  
 Email: permits@annettatx.gov

450 Thunder Head Lane  
 Annetta, TX 76008

## Residential Permit Application

Building Permit Number: _____		VALUATION: _____	
Project Address: _____		Zoning: _____	
Lot: _____	Block: _____	Subdivision: _____	
Project Description:	NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	SPECIFY OTHER: _____
	PLUMBING <input type="checkbox"/>	MECHANICAL <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>
FENCE <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	LAWN IRRIGATION <input type="checkbox"/>	SWIMMING POOL <input type="checkbox"/>
Description of Work:			
Area Square Feet: _____		Covered _____	
Living: _____	Garage: _____	Porch: _____	Total: _____
			Number of stories: _____
IS THIS PROPERTY IN A FLOODPLAIN: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, provide Flood Plain Certificate</i>			

Homeowner Name: _____	
Phone: _____	Email: _____
General Contractor Office Email: _____	
Office Phone Number: _____	Fax: _____

<b>General Contractor</b>	Contact Person	Phone Number	<input type="checkbox"/>
<b>Mechanical Company</b>	Contact Person	Phone Number	Master License Number <input type="checkbox"/>
<b>Electrical Company</b>	Contact Person	Phone Number	Master License Number <input type="checkbox"/>
<b>Plumber/Irrigator/Propane Company</b>	Contact Person	Phone Number	Master / License Holder Number <input type="checkbox"/>
<b>Energy Provider</b>	Contact Person	Phone Number	<input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require passing final inspection. \*Building valuations submitted to the Town of Annetta for the purpose of establishing permit fees that are under the "area average" must be accompanied with documentation proving the value of the project. All permits require a passing Final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

Approved: _____	Date: _____
-----------------	-------------

Building Permit Fee: \_\_\_\_\_ Water/Sewer Meter Fee: \_\_\_\_\_  
 Plan Review Fee: \_\_\_\_\_ (separate check)  
 Electric Fee: \_\_\_\_\_ Building Permit Number: \_\_\_\_\_  
 Plumbing Fee: \_\_\_\_\_ Building Permit Expiration: \_\_\_\_\_  
 Mechanical Fee: \_\_\_\_\_

**Total Permit Fees:** \_\_\_\_\_  
**Date Paid:** \_\_\_\_\_  
**Issued Date:** \_\_\_\_\_  
**Issued By:** \_\_\_\_\_  
**BV Project #:** \_\_\_\_\_