



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, October 17, 2024, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Danny Coffman, Shane Mudge, Brandon Thompson, Kent Stasey and Jim Causey were all present. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on September 19, 2024.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Causey moved to accept the consent items, Council Member Coffman seconded the motion, with all aye. Mayor Roberts stated that there were 89 leak notifications in September. Council Member Causey discussed a possible budget amendment for Fiscal Year 2023-24. Ms. Long stated that the Town's CPA said the small amount of overage on some line items did not require an amendment. She stated that the annual audit is scheduled for October 26. Council Members Causey and Stasey discussed the September wastewater report. Motion passed unanimously.

- VI. **New Business:**
 - a. **Discussion and Action:** Consider a resolution designating the official and alternate newspapers for Fiscal Year 2024-25 for publication of matters pertaining to the Town of Annetta. Council Member Causey moved to approve the resolution designating the official and alternate newspapers for Fiscal Year 2024-25 for publication of matters pertaining to the Town of Annetta, Council Member Coffman seconded the motion, with all aye. Ms. Long stated that the Town's attorney recommended adding The Star Telegram

as an alternate newspaper since their publication was more often than The Community News. Council Member Stasey confirmed that The Community News would be the Town's primary publication newspaper. Citizen, Bob McCann, discussed searchable archives for newspapers being a "critical criteria." Motion passed unanimously.

- b. **Discussion and Action:** Consider a resolution establishing a Capital Improvement Advisory Committee and appointing members of the Capital Improvement Advisory Committee. Council Member Stasey moved to approve a resolution establishing a Capital Improvement Advisory Committee and appointing members of the Capital Improvement Advisory Committee, Council Member Coffman seconded the motion, with all aye. Ms. Long stated that Robert McGee has been removed from this committee due to the Town engaging his engineering services. She stated that Kurt Otto has agreed to join the committee as the ETJ Representative. Council Member Stasey discussed the purpose of the committee. Motion passed unanimously.
- c. **Discussion and Action:** Consider an engagement letter with Lloyd Gosselink. Council Member Causey moved to approve the engagement letter with Lloyd Gosselink, Council Member Stasey seconded the motion, with all aye. Ms. Long stated that this law firm specializes in municipal water matters. Council Member Stasey stated that the Town would like to use this firm for legal advice on matters concerning the Town's CCN. Motion passed unanimously.
- d. **Discussion and Action:** Nomination and appointments of Planning & Zoning Commission, Places 1, 3, 4 and Alternate. Council Member Coffman moved to re-appoint Guy Wilson – Place 1, Lee Ancona – Place 3, Stephen Barron – Place 4 and James Falconer – Alternate of the Planning & Zoning Commission for another 2 year term, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Nomination and appointments of Zoning Board of Adjustment, Places 2, 4 and Alternate. Council Member Coffman moved to re-appoint Damian Martinez – Place 2, Brian Berryhill – Place 4 and Joe Heaton – Alternate of the Zoning Board of Adjustment for another 2 year term, Council Member Causey seconded the motion, with all aye. Ms. Long stated that Joe Heaton has requested to be moved to Alternate and Damian Martinez has agreed to be moved to Place 2. Motion passed unanimously.
- f. **Announce information on 17th Annual Mayors' Food Drive.** Mayor Roberts discussed the work that Willow Park's Mayor, Doyle Moss, does to organize the annual food drive. She stated that the food drive benefits Parker County's Center of Hope. Council Member Coffman stated that monetary donations can also be made to the Center of Hope.
- g. **Announced winner of children's book contest.** This month's book, This Book is a Mistake!, was won by the residents of 109 Rosemeade.

VII. Old Business:

- a. **Discussion and Action:** Consider an ordinance amending the Drought Contingency Plan. Council Member Coffman moved to table this item until the January 16, 2025 regular City Council meeting, Council Member Causey seconded the motion, with all aye. Discussion regarding the progress on the Zenner customer portal. Mr. McCann discussed the development process. Motion passed unanimously.

VIII. Items of Community Interest. Mayor Roberts wished Diana and Jamee a happy birthday. She discussed the annual Mayors' Food Drive coming up and stated that bags are available at Town Hall. She reminded everyone of the Mayor's Second Annual Seed Ball Event that will take place on October 26 from 9:00 a.m. until noon at Annetta Town Hall. Council Member Stasey discussed the Bearcats' record for most consecutive wins in district play. He also discussed the Lone Star Fireworks Festival scheduled for October 19 that his family hosts

at their ranch in Erath County. Eric Heaton discussed an upcoming toy drive at a nearby car show. Council Member Stasey discussed early voting dates. Mayor Roberts discussed Toys for Tots and the upcoming Halloween photo contest. Ms. Long discussed the scheduled meeting with the Upper Trinity Groundwater Conservation District for November 14 at Planning & Zoning Commission. She stated that they will discuss private wells and will have their educational trailer at Town Hall. Mayor Roberts recognized Ms. Edmonds for her large donation of food for the food drive. She also discussed the new 760 Magazine.

- IX. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:
- a. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:
1. Water/Wastewater Operators

Executive session began at 7:24 p.m. and ended at 7:58 p.m. No action was taken.

- X. **Adjournment:** With no further business before the council, the Mayor Roberts adjourned the meeting at 8:17 p.m.

These minutes were approved on the 21st day of November, 2024.



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor