



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, June 20, 2024, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Kent Stasey led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Danny Coffman, Kent Stasey and Jim Causey were all present. Council Member Shane Mudge was absent. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
  - a. Consider the approval of Minutes from the Regular City Council Meeting on May 16, 2024.
  - b. Public Works Report.
  - c. Financial Report.

Council Member Stasey moved to accept the consent items as written, Council Member Coffman seconded the motion, with all aye. Mayor Roberts stated that there were 55 leak notifications in May. Council Member Stasey stated that water and wastewater reports were positive and thanked the Town's operators for their work. Council Member Causey stated that the Town's financials are strong. Motion passed unanimously.

- VI. **New Business:**
  - a. **Public hearing on Town of Annetta zoning change:** Consider ordinance for a change from R-1 Residential to R-1 Residential with a Special Use Permit (SUP) to allow an accessory dwelling unit to be constructed on the same lot as the main dwelling unit. The accessory dwelling unit to be used by a person or persons related to occupants of the main dwelling unit. The property is located at 1200 Clearbrush Lane on 4.057 acres, not platted as Abst. 2038, Survey: NEWBY J H, TR.; BLK.; SURV: J H NEWBY, Town of Annetta, Parker County, Texas. Mayor Roberts opened the public hearing at 7:03 p.m. The property owner, Bryant Reckling, stated that he has two young children and that they have recently moved to Annetta. Mayor

Roberts welcomed him to Annetta. Mr. Reckling stated that his family is in need of more space. He stated that his parents and his wife's parents would like to come and visit their grandchildren and this is the reason he is requesting to build an accessory dwelling. Council Member Causey stated that the reason for the zoning ordinance is to protect the Town. He stated that this property appears to be secluded and that the renderings of his accessory dwelling are for a nice guest house. Citizen, Bob McCann, asked Mr. Reckling if the guest house would have a bathroom and kitchen. Mr. Reckling stated that it will include a bathroom and kitchen. He stated that his house is on a well and the guest house will connect to this well. Planning & Zoning Commission member, Mike Herring, stated that the Planning & Zoning Commission's recommendation is to allow the guest house with the condition that it have a separate electric meter unless the utility provider does not allow the guest house to be included with the meter at the main house. Council Member Coffman asked about the number of acres of this lot. City Secretary/Administrator, Jamee Long, stated that the Recklings are currently in the re-platting process to combine three lots into one at this location. She stated that after the re-plat, the total acreage will be 8 acres. Ms. Long asked the property owner if they were able to contact Tri-County regarding the meter. The property owner stated that they have a meeting with a Tri-County engineer next week and will let the Town know the outcome of that meeting. Mayor Roberts closed the public hearing at 7:14 p.m. Council Member Stasey moved to approve the ordinance for a change from R-1 Residential to R-1 Residential with a Special Use Permit (SUP) to allow an accessory dwelling unit to be constructed on the same lot as the main dwelling unit and approve a second meter for the accessory dwelling unit if the utility provider requires a second meter. The accessory dwelling unit will only be used by a person or persons related to occupants of the main dwelling unit. Council Member Causey seconded the motion, will all aye. Motion passed unanimously.

- b. **Discussion and Action:** Consider an engineering agreement with KKM Associates LLC. Council Member Causey moved to open this item for discussion, Council Member Coffman seconded the motion. Robert McGee stated that he appreciates the opportunity to assist the Town with their engineering needs. Council Member Causey asked if he has worked with other cities. Mr. McGee stated that he has worked with cities with surface water and ground water. Council Member Stasey stated that the Town will continue to work with Halff Associates but will have another engineering option for the Town's projects. Council Member Causey moved to approve an engineering agreement with KKM Associates LLC, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider a resolution regarding the Town's Investment Policy. Council Member Causey moved to approve a resolution regarding the Town's Investment Policy, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider a Cyber Liability and Data Breach Response Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool. Ms. Long stated that this is a requirement from the Texas Municipal League in order to continue the Town's cyber liability insurance coverage. She stated that the Town's attorney has reviewed the agreement. Council Member Stasey moved to approve a Cyber Liability and Data Breach Response Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider an agreement with a vendor for installation of generators at Water Plant 4 and Lakes of Aledo Water Plant. Council Member Coffman moved to open this item for discussion, Council Member Causey seconded the motion. Ms. Long stated that there are two quotes in the packet. She stated that this does not include the cost of new propane tanks. Council Member Stasey stated that this is a requirement from the TCEQ for the Town's Emergency Preparedness Plan. Council Member Coffman moved to approve an agreement with Flyin R Electric for installation of generators at Water Plant 4 and Lakes of Aledo Water Plant, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.

- f. **Discussion and Action:** Review recommendations from Town staff and the Annetta Finance Committee for the FY 2024-2025 Budget and schedule public hearing and official notice as may be required by law. Council Member Causey moved to open this item for discussion, Council Member Coffman seconded the motion. Council Member Causey stated that the Finance Committee has met and is analyzing the spreadsheet drafted by Ms. Long regarding the different funds. He stated that the Finance Committee should have a preliminary budget by the July City Council meeting. Council Member Causey stated that costs have increased but the Town will continue to budget conservatively. Council Member Stasey stated that the Town does not have a city property tax and budgets within its means. Council Member Causey moved to schedule a public hearing on the FY 2024-2025 Budget for August 15, 2024 and schedule another budget workshop on July 18, 2024, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion:** Budget FY 2024-2025 workshop.
- h. **Announced winner of children's book contest.** This month's book, This Book is on FIRE!, was won by the residents of 217 Deer Creek Drive.

**VII. Old Business:**

- a. **Discussion and Action:** Consider an ordinance amending the Drought Contingency Plan. Council Member Causey moved to table this item until the July 18, 2024 regular City Council meeting, Council Member Coffman seconded the motion, with all aye. Council Member Causey stated that the Town is still reviewing the new portal. Motion passed unanimously.
- b. **Discussion and Action:** Consider allowing a temporary use RV at 1228 Redbud Lane. Ms. Long stated that the Zoning Board of Adjustment approved Mr. Endsley's special exceptions regarding his accessory building. She stated that Mr. Endsley is planning to build his accessory building and place his RV in the building. He is planning to live in the RV while he remodels his home. Council Member Stasey stated that the Town's Planning Consultant has reviewed this matter and made a recommendation for approval. Council Member Stasey moved to allow a temporary use RV at 1228 Redbud Lane while Mr. Endsley remodels his home, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

**VIII. Items of Community Interest.** Mayor Roberts reminded citizens to sign up for alerts with Parker County regarding weather and emergencies. She also wished Council Member Coffman a happy birthday. Council Member Causey and Stasey reminded citizens to follow the Water is Awesome site for good recommendations on watering. Mayor Roberts discussed Bearcat 101 scheduled for August 3<sup>rd</sup> at the new middle school from 9:00 a.m. until noon. Council Member Stasey discussed Bearcat 101 and the great job that Mayor Roberts does on the Town's booth. He also discussed the Parker County Peach Festival on July 13. Council Member Coffman reminded everyone to watch out for baby deer that are being born this time of year. Mayor Roberts announced that the City of Weatherford and Hudson Oaks have good fireworks shows on the 4<sup>th</sup> of July. Mr. Herring congratulated the Aggie baseball team for making the College World Series.

**IX. Executive Session:** Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the City Council may convene in executive session to deliberate regarding the following matters:

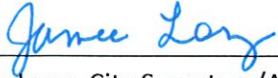
- a. **§ 551.074. Deliberation regarding Personnel Matters.** The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

1. Council Member, Place 3

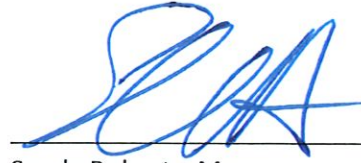
Executive session began at 7:42 p.m. and ended at 7:53 p.m. No action taken.

X. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:06 p.m.

*These minutes were approved on the 18<sup>th</sup> day of July, 2024.*



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Jamee Long, City Secretary/Administrator



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Sandy Roberts, Mayor