



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, December 19, 2024, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Danny Coffman, Shane Mudge and Brandon Thompson were all present. Council Member Kent Stasey was absent and Council Member Jim Causey joined the meeting at 7:17 p.m. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** Citizen, Bruce Pinckard, stated that he has concerns regarding a “cost plus” agreement with Aledo ISD regarding the water plant at Annetta Elementary School. He would like to offer his expertise regarding this matter since he was the Mayor of Annetta when this project was underway.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on November 21, 2024.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Coffman moved to accept the consent items, Council Member Mudge seconded the motion, with all aye. Mayor Roberts stated that there were 45 leak notifications in November. Motion passed unanimously.

- VI. **New Business:**
 - a. **Discussion and Action:** Consider authorizing the Mayor to execute a letter of engagement with Jake Weber for the Town’s financial reconciliations and payroll. Council Member Coffman moved to approve and authorize the Mayor to execute a letter of engagement with Jake Weber for the Town’s financial reconciliations and payroll, Council Member Mudge seconded the motion, with all aye. Council Member Coffman stated that Mr. Weber does a good job for the Town. Motion passed unanimously.

- b. **Discussion and Action:** Consider a resolution calling for the May 3, 2025 General Election for Mayor and Council Places 3 and 5 and authorizing the Mayor to execute a contract with Parker County Elections Office for the May 3, 2025 General Election. Council Member Coffman moved to approve a resolution calling for the May 3, 2025 General Election for Mayor and Council Places 3 and 5 and authorizing the Mayor to execute a contract with Parker County Elections Office for the May 3, 2025 General Election, Council Member Mudge seconded the motion, with all aye. Mayor Roberts stated that if there is no opposition, the election will be cancelled. Motion passed unanimously.
- c. **Discussion and Action:** Nomination and appointments of Planning & Zoning Commission, Place 5 and Alternate. Council Member Coffman moved to nominate and appoint James Falconer for Place 5 and Tracie Fambrough for Alternate of the Planning & Zoning Commission, Council Member Mudge seconded the motion, with all aye. Ms. Long stated that Ms. Fambrough has requested to be moved to Alternate and Mr. Falconer has agreed to accept the Place 5 position. She stated that the Commission will need to vote on new officers at their next meeting. Motion passed unanimously.
- d. **Discussion and Action:** Consider using \$3,092.90 of CLFR Grant funds towards the generator project at the Water Plant 2. Council Member Coffman moved to approve using \$3,092.90 of CLFR Grant funds towards the generator project at Water Plant 2 which will close the CLFR Grant account, Council Member Thompson seconded the motion, with all aye. Ms. Long stated that the generator at Water Plant 2 is not working and will be costly to move and repair. She stated that Flyin R Electric can install one of the new generators at Water Plant 2 for \$4,500. There is a balance in the CLFR Grant account that can be used towards this project with City Council approval. This will close the CLFR Grant account. Ms. Long stated that this will complete the Town's Emergency Preparedness Plan with TCEQ regarding the Deer Creek water system. Motion passed unanimously.
- e. **Discussion:** Discuss an interlocal agreement with the Aledo ISD regarding Flock cameras to be placed at Stuard Elementary and Annetta Elementary and a "cost plus" agreement for operation of the one customer water plant. Mayor Roberts stated that she met with the school district on Tuesday and the school district is requesting a reduced water rate for their irrigation. She stated that Ms. Long is keeping an accounting of the costs for this one customer water plant. Council Member Coffman stated that he does not want any costs for this water plant subsidized by the other rate payers. Council Member Causey joined the meeting. Council Member Coffman discussed the possibility of large expenses that could be incurred at this one customer water plant. Mayor Roberts discussed the Flock interlocal agreement and stated that not much movement has been made by the school in approving the agreement. She stated that the Flock cameras will be an excellent safety tool, and we need to get this agreement in place as soon as possible. Ms. Long stated that if the school district does not follow through with the agreement, these cameras can be added at locations near the school but not on school property. Mr. Pinckard stated that he concurs with the City Council's comments. He stated that the Town made the best decisions with assistance from the Town's professionals regarding the building of Annetta Elementary School and the water plant. He discussed the importance of a "cushion" for unforeseen repairs. He stated that a "cost plus" agreement is an agreement that would not have a reserve for future expenses. Mr. Pinckard stated that the school could save money on their irrigation bill by using less water for irrigation purposes.
- f. **Discussion and Action:** Consider scheduling a Community Clean-Up and Beautification Day. Council Member Coffman moved to schedule a Community Clean-Up and Beautification Day for Saturday, March 1, 2025, from 9:00 a.m. until noon, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.
- g. **Announced winner of children's book contest.** This month's book, Would you Rather? (box set), was won by the residents of 121 Pepperbush Lane.

VII. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

a. § 551.071 – Consultation with Attorney. To conduct a private consultation with the City Attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, to include:

1. Aledo Heights
2. Deer Creek Phase IX

b. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

1. Water/Wastewater Operators

Executive session began at 7:30 p.m. and ended at 7:46 p.m. No action was taken.

VIII. **Items of Community Interest.** Mayor Roberts thanked everyone for their donations to Toys for Tots. Council Member Mudge stated that he will be welcoming a grandbaby soon. Mayor Roberts wished everyone a Merry Christmas and requested that we keep Council Member Stasey in our prayers.


IX. **Adjournment:** With no further business before the council, the Mayor Roberts adjourned the meeting at 7:48 p.m.

These minutes were approved on the 16th day of January, 2025.



Jamee Long, City Secretary/Administrator





Sandy Roberts, Mayor